

Vijay Sharma

CONTACT NUMBER - +91-8679256922

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Aspires to pursue top level challenging assignments in Construction/Contracts with a front line organization.

Academic Credentials:

Three Year Diploma in Civil Engineering from Haryana Board in 2014

10th from H.P. BOARD in 2010

IT Skills

Software Known: Auto-CAD, Google Sheet

MS Office : Word, Excel & Power Point

Extra-Personal Snippets:

Date of Birth : 26th March 1995

Language Known: Hindi, English

Address : V.P.O Geong & Distt. Kaith (H.R)

● **Synopsis**

- A progressive professional with nearly 7 years of experience; Highly competitive, self-starter, disciplined and goal oriented professional
- Targeting assignments in the field of **Civil Engineering**; possess zeal to make a mark in the Industry and to further Company's Objectives and Goals within time lines.
- Excellent organizational and time management skills demonstrated in ability to prioritize workload, schedule and plan jobs, multitask, and meet commitments and deadlines.

Occupational Contour

S.C.C , DEWAS, MADHYA PRADESH {DECEMBER 2018 ? AT PRESENT}

PROJECT SCOPE?GABRIEL INDIA LIMITED (INDUSTRIAL,DEWAS (M.P)

CONSTRUCTION OF BASEMENT ,GROUND AND FIRST FLOOR , IN THAT WE HAVE 12METER HIGHT PEB STRUCTURE (warehouse)

INFRASTRUCTURE WORK:- IT INCLUDES RCC ROAD WORK , COMPOUND WALL, RCC STORM DRAIN .

COST OF PROJECT:-- 3.5 CRORE

RESPONSIBILITIES

- Prepare Activity wise List of dates (Project Scheduling)
- Quality Control & Assurance i.e Time Vs Quality Vs Cost
- Safety Code shall be effectively implemented in respect of men, material, assets, animals and machinery.
- Preparing & furnishing Daily and weekly progress reports in respect of program & progress of works, man power engaged & work turned over by them.
- Checking of Quantities, Billing & Payment schedule
- Supplemental / Extra Items of work or deletion & addition of items of work as a result of Employer's decisions and which shall be taken up to continue the further works, shall be incorporated in the Master Schedule without disturbing work schedule as far as possible.
- Actual Measurements of the Quantities of materials and works shall be checked by joint measurement and checking the specifications as per the B.O.Q., deriving the rates of Extra items with regards to the specifications of items already used in BOQs

SOFT SKILLS:-- AUTOCAD,MICROSOFT OFFICE,GOOGLE SHEET

K .D CONSTRUCTION LIMITED ? PARWANOO,HIMACHAL PARDESH (AUGUST 15 ?DECEMBER 2018))

PROJECT SCOPE ? HIMUDA COMPLEX, RESIDANTAL BUILDING AND GOVT.SCHOOL (HOUSING BORD PROJECT)

POSITION ? SITE ENGINEER (CONTRACTOR)

Key Skills:

- To ensure good quality of construction & timely execution of work Study of Tender, Drawings and Specifications.
Site Level Planning and Monitoring.
- To forecast monthly requirement of materials and labour. Execution of part of the project assigned
- Maintaining daily material Consumed Minimizing wastage of materials
- Checking work at every stage and getting approval from the consultant for next activity Fixing Benchmarks for smooth movements at site
- Are cost-conscious and able to critically analyze new and existing designs to generate cost reductions.
- To instruct the petty contractor for the better construction work according to the specifications/
- Given with drawings.
- Billing of Sub Contractors
- Identify critical activities, carryout risk analysis and take necessary measure to ensure timely completion of project.
- Coordinate with other department regarding jobs that will require involvement of other discipline areas i.e. electrical instrument, mechanical

• **COLLEGE TRAINING**

- 1 month campus training IN PWD.
- Attended survey camp for 1 month at Shimla

ACHIEVEMENT

Awarded as survey camp boy in the survey camp held at Shimla

EXTRA CURRICULAR ACTIVITIES

Active member of [CESA]

DECLARATION: I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of above mentioned particulars.

Vijay Sharma
