

# Kanchan Pandit

**Address :** Raniganj east college para near mansha mandir P.o&P.s-Raniganj,  
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**Date of Birth :** 26th July 1998

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## SUMMARY

Having a diploma in civil engineering with a focus on structures, along with work experience in quantity estimation and billing for a variety of residential construction projects with Bagaria Buildcon Pvt. Ltd., as well as various academic projects, accomplishments, and skills such as creating BOQs and BBS, performing rate analyses and layouts on the job site, and team building..

## OBJECTIVE

To pursue a rewarding career in Quantity Estimation and project Planning in an esteemed organization where I can utilize my knowledge, skills and experience to build a career that would help me achieve greater practical excellence in technical and management skills and contribute my level best to the organization.

## ACADEMIC BACKGROUNG

2017 – 2020      **DIPLOMA IN CIVIL ENGINEERING**  
West Bengal State Council of Technical Education .

2014              **10<sup>th</sup> (HIGH SCHOOL)**  
West Bengal Board of Secondary Education

## PROFESSIONAL EXPERIENCE

**CIVIL GURUJI (CIVIL ENGINEERS TRAINING INSTITUTE)**

1<sup>st</sup> March 23– 30<sup>th</sup> April 23

**PROJECT NAME –PROPOSED SAINIK SCHOOL COMPLEX IN PHASE- II & PHASE- III**

**Tender Value - Rs. 8012684.00**

- Preparation of Detailed **Quantity Estimates, Schedule of Quantities, Rate Analysis and Measurement sheets.**
- Joint measurement/Re-measurement at site.
- Preparing Bill of Quantities according to West Bangal SOR.
- **Reading and correlating drawings and specifications identifying the item of works and preparing the bill of items.**
- **Site inspection Supervision, Organizing and Coordination of the Site activities.**

**Bagaria buildcon Pvt. Ltd**

1<sup>st</sup> August 20 – 5 n o v e m b e r 2 2

**PROJECT NAME –CONSTRUCTION OF HOSTEL AND MEDICAL COLLEGE COMPLEX, AIIMS KALYANI**

- Played a major role in layout work (**centerline and brickwork**) and Bar Bending Schedule (**BBS**).
- Extensively involved in execution work and **daily progress documentation.**
- Focused on minor but vital areas such as **reinforcement detailing, quantity estimation and reassessment.**
- Supplemented on project planning and scheduling with senior engineers.
- Sound knowledge in **understanding all type of Drawings and fully study specification of task which related to construction project.**

## SOFTWARE KNOWLEDGE

- **MS EXCEL** – Preparing BBS, BOQ, Estimation and Billing work.
- **MS Office** (Word, PowerPoint)

## TECHNICAL SKILLS

- Quantity Estimation of building materials and rate analysis as per market standards.
- Preparing detailed estimation of building structures and Bill of Quantity (BOQ) as per SOR.
- Cost analysis and control as per under CPWD guidelines and rules.
- Proficient in MS-Word, MS-Excel and PowerPoint for preparing all types of documents.
- Preparing detailed BBS of Building structural members using MS Excel.
- Site inspection, Supervision, Organizing and Coordination of the Site activities.
- Preparing Architectural of Building structure using AutoCAD
- Good communication and Time Management.
- Effective Team Building and Negotiating skills.

**I do hereby certify that the information given above is true and correct to the best of my knowledge.**

Date: 12/05/2023

Kanchan Pandit

Place: R a n i g a n j (West Bengal)