

## Curriculum Vitae

**Name** : RUPESH BARAI  
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### Career Objective:

My career objective is to work in an environment where I can challenge my potential and utilize my skills to its level and where the goal of every individual is to serve collectively towards development of both the organization and myself.as well.

### Academic Qualifications:

Degree / Certificate	Degree	Discipline	Institute	Board / University	Year of Passing	Aggregate % / CGPA
Graduation	B. TECH	Civil Engineering	Radhakrishna Institute of Technology and Engineering	Biju Pattnaik University & Technology Odisha	2018	7.35
12 <sup>th</sup>	Diploma	Civil Engineering	Sushree Institute of Technical Education	SCTE & VT	2015	79 %
10 <sup>th</sup>	Matriculation	---	Saraswati Vidya Mandir	Board of Secondary Education, Odisha	2012	58 %

### Trainings / Projects Undertaken:

Name of Institute / Organization	Project Title	Duration
Central Tool Room & Training Centre (CTTC), Bhubaneswar	Auto CAD	1 Month

### Computer Proficiency:

- Fundamental of MS Word, PowerPoint, MS Excel
- Basic knowledge in SAP Software (Making purchase requisition, Purchase Order with releasing, making tender, Floating Tender, goods received entry, service entry of Invoices, Bank guarantee release etc.)

**Experience:**

- Worked as Assistant site engineer at Bolangir LPG Bottling Plant (Bharat Petroleum Corporation Limited- contractual) for 2 Years and 11 months. (From- 10. Jun. 2018 to 30. May. 2021)
- Also working as Assistant site engineer at Paradeep Coastal Installation (Bharat Petroleum Corporation Limited- contractual) Since – 01. Jun. 2021 to till date.
- Witnessed all testing of material tested at site for civil works.
- Also witnessed construction of Admin building, control room, filling & filled shed, PCVO room, boundary wall, main gate and MSV (mounded storage vessel) civil work as per provided approved drawing.
- Used to check all Civil works Quality as per Quality assurance plans at site
- Checked measurements and levels of MSV (civil), Main shed, Roads, Drains and miscellaneous civil works as per vendor's measurement sheet.
- Conducted tool box talks for Start of the New Job, new employees executing the job, when site condition changes. Used to give a talk on weekly basis/very new job and maintained records.
- Making Minutes of meeting held at site with BPCL and vendors.
- Making PPT of various safety related work for workers.
- Maintaining of official documents, Files and records of BPCL.
- Supervising loading/ unloading and handling of all type of materials of BPCL at material stock yard.
- Also participated in various programs organized by BPCL at site.
- Certified by St. John Ambulance (India) Indian Rd Cross Society for First Aid training as a Senior Professional.

**Areas of Strength: -**

- Loyalty
- Discipline
- Creative

**Soft Skills: -**

- Good listener
- Patience
- Team Work

**Activities:-**

- Volunteered in various Blood Donation Camp.
- Volunteered in various Cultural activities of college.

**Hobbies:-**

- Listening Music
- Playing Badminton

**Personal Details:**

**Date of Birth** : 19<sup>th</sup> May 1997  
**Gender** : MALE  
**Languages Known** : ENGLISH, HINDI, ODIA  
**Mobility Status** : Flexible  
**Nationality** : INDIAN  
**Blood Group** : O+ve

**Declaration:-**

I hereby declare that beholding above qualification, I abide to serve my skill to its fullest towards the collective goal of organizational development.

  
Signature