

# RESUME

## SANJAY KUMAR

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### SUMMARY:

Civil Engineering with skilled in all phases of engineering operations and Having Demonstrated working Experience of **Quantity Estimation, Bar Bending Schedule, Site Execution** in Various residential and Commercial work, and Having Good Command over Software like **AUTO CAD, MS OFFICE.**

### CAREER OBJECTIVE:

Looking for a challenging position in **CIVIL SITE ENGINEER** and **QS/BILLING** that offers good opportunity to grow and where I can utilize my skills and experience to implement innovative ideas and meanwhile benefit the team with my analytical and logical abilities.

### CAREER PROFILE:

#### PROFESSIONAL EXPERIENCE

- Organization : **ARCHON POWER INFRA INDIA PVT. LTD.**  
Duration : 2-month (200cr.)  
Details of project : State University Azamgarh (**CPWD**).  
Designation : **QS/Billing Engineer**  
Responsibilities :
- Reading and correlating drawings and specifications identifying the item of work and preparing the bill of item.
  - Played a major role **in layout work** (centerline and brick work).
  - Executed site related activities concerning civil project.
  - Problem solving techniques.
  - Extensively involved in execution work and daily progress report.
  - Focused on minor but vital areas such as reinforcement detailing, quantity estimation and reassessment.
  - Preparing **BBS** of reinforcement structure.
  - Preparing Details **Quantity Estimation of Building** and Rate Analysis as per Market Standard.

- Create and Maintain **DPR** Daily.

**Project handled: HPCL Pump Station (Kolkata WB)**

Organization : **TECHNO GLOBAL SERVICES PVT LTD.**  
 Duration : 2.4 Years (6 Cr.)  
 Details of project : HPCL  
 Designation : Civil site Engineer  
 Responsibilities :

- Reading and correlating drawings and specifications identifying the item of work and preparing the bill of item.
- Played a major role in layout work (centerline and brick work).
- **DPR**- Maintain Daily Progress Report with **MS Excel** and Monthly.
- Problem solving techniques.
- Extensively involved in execution work and daily progress report.
- Focused on minor but vital areas such as reinforcement detailing, quantity estimation and reassessment.
- Preparing Details **Quantity Estimation** of Building Materials.
- Preparing Details **BBS** of Building structure using **MS Excel**.
- Preparing Details **Estimation** of Building Structure.

**Project: Residential Building in cant.(New Delhi)**

Organization : **CEAP ASSOCIATES.**  
 Duration : 1.5 Year  
 Details of project : Working (G+2 Building)  
 Designation : Civil site Engineer  
 Responsibilities :

- In project, we worked on reinforced concrete by adding in different grade of plain concrete for removing air voids and checking strength.
- Allotting work to Labor.
- **DPR**-Maintain Daily Progress report.
- Problem solving techniques.
- Execution work and Details project report.
- ON Site Building Materials test.
- **BBS Estimation** of complete Building Structure.
- Checking Quality and Quantity of Materials on site.

**ACADEMIC RECORD:**

Completed **Diploma In Civil Engineering** from Urmila college of technology and management kotsarai faizabad, in 2018.

Examination/Degree	Institution Name	Board/University

<b>Diploma in civil Engg.</b>	UCT. management kotsarai faizabad	Board of technical Edu.
<b>12<sup>th</sup></b>	MSS Naaz inter college	UP Board
<b>10<sup>th</sup></b>	JSV inter college	UP Board

### **TECHNICAL SKILLS:**

- Site Execution, Site inspection, Supervision, Organizing and Coordination of the site activities.
- Quantity Surveying (**QS**) of construction materials.
- Preparing **Contractor Bill**.
- On Site building materials test.
- Preparing details Building structural members using MS Excel.
- A good working knowledge of **MS Excel**.
- **BBS, Estimation** in MS Excel.
- **DPR-** Maintain Daily Progress Report with **MS Excel** and monthly.
- Effective team Build and Negotiating Skills.
- Good Communication and Time Management.

### **COMPUTER SKILLS:**

- **Auto cad** ( Civil architectural design )
- **MS Office** ( word, Excel, PowerPoint )

### **AREA OF INTEREST:**

- **ESTIMATION.**
- **QS/CONTRACTOR BILLING.**
- **BAR BENDING SCHEDULE (BBS)**

### **PERSONAL PROFILE:**

DOB : 16<sup>TH</sup> SEPTEMBER 1997  
 Father Name : SUDAMA YADAV  
 Gender : MALE  
 Marital Status : Unmarried  
 Language Known : HINDI & ENGLISH (Average)

### **DECLARATION:**

I do hereby certify that the information given above is true and correct to the best of my knowledge.

**DATE:**

**Signature**

